

SAVEETHA SCHOOL OF LAW

SIMATS

CODE OF CONDUCT

DRESS CODE

BOYS

Should wear only Uniform (formals with shirts tucked in).

Jeans should not be worn.

Only formal shoes; sports or canvas shoes are not allowed.

coats and prescribed shoes are to be worn during Moot Competition.

GIRLS

Should wear only Uniform

Ornaments like anklets, glass bangles, etc. which will cause distraction will not be allowed.

Loose hair is not allowed. Hair should be plaited or tied.

coats and prescribed shoes are to be worn during Moot Competition..

BUS AND TRANSPORTATION

Students must carry the College bus pass and individual ID card while travelling by college bus.

Students should travel only by the bus route indicated in the bus pass and they should board and alight at the same point in the route.

Students should be seated during the journey and footboard travelling is strictly prohibited.

Students should not move inside the bus or lie down on the seat during the journey.

Students should refrain from dancing, singing, shouting, disturbing other students etc. which disturbs the decorum inside the bus.

Celebration of bus day, birthday, Holi or any other functions/festivals is strictly prohibited.

The instructions given by the faculty members travelling by the bus should be strictly adhered and students should not indulge in any kind of unruliness inside the bus.

Students are not allowed to talk with the other gender.

CANTEEN/MESS

Seating arrangements should not be altered by students inside the canteen/mess for any reason.

Canteen is meant for limited purpose of dining and should not be used for academic or recreational activities.

Misbehavior inside canteen/mess services is an offence and is punishable.

Students should be polite and courteous to the canteen staff.

Boys and girls should stand in separate queues to collect food.

Canteen timings should be strictly adhered.

Students are not allowed to go to canteen during class hours.

CANTEEN TIMINGS (only on working days)

Breakfast : 7:00am-8:00 am

Lunch : 12:15pm-01:00 pm (Ground Floor), 01:00pm-1:45 pm (First Floor)

GENERAL DISCIPLINE

Students must wear I.D card in the campus.

Students must have their breakfast before the commencement of the first hour.

Parents are requested to advice their ward suitably in this matter.

Students should not celebrate any function by themselves like Friendship day, Birthday, Valentine's Day, Annual day, Teachers day, New Year's Day, Holi, etc. within the College campus.

Students littering (throwing any kind of items such as waste paper, fruit peels, tea cups, plates etc.) are not permitted inside the campus.

Entry into and exit from the College and hostel should only be through designated points/gates.

Students indulging in ragging, smoking/consumption of alcohol and physical assault within the campus and college bus is prohibited and students indulging in the same will be dismissed.

CURRICULAR ACTIVITIES

Students should be punctual to the classes (expected to be inside the classroom at least five minutes before the commencement of the class) they should attend all classes regularly and participate fully in all learning and assessment activities.

Attendance for tests and Model examinations is compulsory.

They should go to library only during the library hours with the accompaniment of the teaching staff or when there are no classes.

Submission of records, observation notebooks and assignments on time is compulsory.

LEAVE APPLICATION

Students cannot absent themselves from the classes without prior approval of the Mentor/Student Coordinator/Principal.

Leave application in the prescribed format should be submitted with the signature of Mentor and Student Coordinator. Hostellers should get the leave letter signed by the Mentor, Student Coordinator and Warden during holidays. On the other days it has to be submitted with the signature of Mentor and Student Coordinator. Those who stay alone in outside hostels will have to obtain approval of their parents/guardians.

When students fall sick, intimation should be given to Mentor about the nature of sickness, duration of leave required, etc. On the next day of the absence leave applications (letters) signed by the parents along with doctor's certificate should be submitted.

Students should ensure a minimum of 80% attendance in each subject as they are otherwise not eligible to appear for the University examinations.

LEAVE ON DUTY

Permission or leave on duty will be given only in the following cases:

Students who are permitted to take part in paper presentations and other competition.